**PERI INSTITUTE OF TECHNOLOGY**

**Performance Appraisal for Faculty**

For the period from……………………to…………………

## PART I

(To be filled by Department)

1. Name of the faculty member

(in Capital Letter)

1. Designation
2. Date of Birth
3. Educational Qualification

Including professional and

Technical Qualification

1. Date of Appointment to the

Present

## PART II

(Self Assessment Report)

For the period from……………………to…………………

(To be filled by the Teacher)

1. Name ………………………………………………………….. Designation…………………………………………………………

(**75 Marks**)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ODD SEMESTER** | | | **EVEN SEMESTER** | | |
| **S. No** | **Subject Name / Credit** | **Percentage** | **S. No** | **Subject Name / Credit** | **Percentage** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| ASSESSMENT BY EVALUATOR | |  | ASSESSMENT BY EVALUATOR | |  |

1. Narrate here, any specific problem of any student solved or taken initiative to solve (**5 Marks**)
2. Please Narrate any specific improvement shown by the student continuous mentoring (**5 Marks**)
3. List out any of four major contributions other than Academic (**Each carries 5 Marks**)

|  |  |
| --- | --- |
| **S.No** | **Major Contribution** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**RESEARCH AND DEVELOPMENT ACTIVITIES: Numbers Score**

1. Number under and Post Graduate Projects guided

(**Each Carries 2 Marks and Maximum 10 Marks**)

1. Paper Published

(Give the Title, Co-Author if any and details of the journal)

(Attach Separate Sheet)

(**For each SCI Scopus 5 Marks and Maximum 25 Marks**)

1. Contribution to Industrial Development in the form of

Consultancy / Sponsored / R & D

(**Each Carries 5 Marks and Maximum 15 Marks**)

1. Number of projects guided for external completions

(**Each Carries 2 Marks and Maximum 10 Marks**)

1. Number of FDP attended

(**Each Carries 2 Marks and Maximum 10 Marks**)

1. Number of Workshop attended

(**Each Carries 3 Marks and Maximum 15 Marks, min 5 days**)

1. No of online courses completed to enhance the technical and

teaching skills

(**Each Carries 5 Marks and Maximum 15 Marks, min 30 days**)

Membership or fellowship professional academic bodies, societies etc…

(please give details in separate sheet if any) (**5 Marks**)

1. Additional contribution which are not covered in the above and which are relevant for assessment of teacher’s activates (**5 Marks**)
2. Any step taken resource generation. Give brief description. (Attach separate sheet if needed)

(**10 Marks**)

**Place: Signature**

**Date:**

**Name in Block letters**

**Designation**

**Name & Designation of reporting officer**

### PART III

**ASSESSMENT OF THE REPORTING OFFICER:**

Length of services under the reporting officer

1. **AVERAGE STUDENT FEEDBACK:**

**(10 Marks)**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **Subject Name** | **Ave. Feedback Score** | **Score** |
|  |  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. **ASSESSMENT OF SUBJECT PREPARATION:**

(Evaluated through HOD)

|  |  |  |
| --- | --- | --- |
| **S. No** | **Assessment Items** | **Marks** |
| 1 | Knowledge in the sphere of subject (**5 Marks**) |  |
| 2 | Course material reference level of the faculty member (Assess through academic Audits) (**5 Marks**) |  |
| 3 | Usage of teaching tools (Assess through continuous class room Audit) (**10 Marks**) |  |
| 4 | Quality of content delivered (Assess through continuous class room Audit) (**5 Marks**) |  |

1. **EVALUATE TEAM COOPERATION AND ATTITUDE OF FACULTY IN A 4 SCALE:**

|  |  |  |
| --- | --- | --- |
| **S No** | **Assessment Items** | **Marks** |
| 1 | Readiness to follow instruction **(5 Marks)** |  |
| 2 | Timely completion of allotted works **(5 Marks)** |  |
| 3 | Accomplishment of individual with team of faculty **(5 Marks)** |  |

1. **ATTENDANCE OF PERSONAL DISCIPLINE**

|  |  |  |
| --- | --- | --- |
| **S.No** | **Assessment Items** | **Marks** |
| 1. | Numbers of leaves availed  upto 12 CL **(5 Marks**), if more than 12 **(0 Marks)** |  |
| 2. | Number of Emergency leave availed  upto 4 EL **(5 Marks**), if more than 4**(0 Marks)** |  |
| 3. | No of progress deviation  upto 3 deviation **(15 Marks**), if more than 3 **(0 Marks)** |  |
| 4. | Assess the faculty in a 5 points scales towards his punctuality and general conduct (**5 Marks**) |  |

**Consolidated Marks**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No** | **Specification** | **Actual Marks** | **Marks obtained** |
| 1. | ACADEMICS (I – 1,2,3.  III – A,B) | 120 |  |
| 2. | R & D ( II – R & D 1 To 9) | 115 |  |
| 3. | OTHERS (II – 4, III – C & D) | 65 |  |
|  | **Total** | **300** |  |

Signature of reporting officer:

Seal:

Date:

## PART IV

**(To be filled by the principal)**

|  |  |  |
| --- | --- | --- |
| 1 | Length of service under the principal | ……….Years |
| 2 | Are you satisfied that head of the department has made his/ her report with due care and after taking into account all the relevant materials | YES / NO |
| 3 | Do you agree with the assessment of the faculty member given by the Head of department | YES / NO |

Remarks about any meritorious work or otherwise of the faculty member:

**Date: Signature of the Principal**

**Place:**